

## PLAGIARISM CHECK SERVICE GUIDELINES

The candidates are required to note the following guidelines to avail plagiarism check services using "turnitin" software. The university offers Plagiarism checker service to get the percentage of similar contents already published in various online information sources.

### 1. Applying Procedure :-

The candidates who wish to avail of the services of Plagiarism Check are required to submit an application duly forwarded by the supervisor through mail [researchadmin@iisuniv.ac.in](mailto:researchadmin@iisuniv.ac.in) or in person along with the following documents –

- Duly filled in prescribed application form.
- Payment receipt / screenshot of payment
- Scanned copy of University ID card in case of university students.

### 2. Charges for Plagiarism check :-

The university will charge the plagiarism fee, from the outsider applicant, as given below (scholars registered with the IIS University for M.Phil./Ph.D. degree will not be required to pay such fees):

Number of Pages	Amount
1-50	500/-
51-100	750/-
101-250	1200/-
251-500	1500/-
Above 500	2000/-

**Note : Rs. 250/- will be charged additionally for the cumulative plagiarism report (for Ph.D. thesis and M.Phil. dissertation, which may be required to be checked several times)**

- The above mentioned fees will entitle a candidate for a maximum of three similarity checks. For more checks the candidate will be required to pay additional fees.
- The payment can made either in Cash/through Credit Card/Debit Card (to be deposited at the University Reception) or through bank transfer (NEFT/IMPS). The online payment details are –

BANK DETAILS	
<b>Name as per bank record</b>	IIS (Deemed to be UNIVERSITY)
<b>Bank Name</b>	HDFC BANK
<b>Branch Address</b>	ICG CAMPUS, GURUKUL MARG, SFS MANSAROVAR, JAIPUR-302020
<b>Account No.</b>	50200011970732
<b>IFSC/RTGS Code</b>	HDFC0000987

5. There is NO Plagiarism Checker Services for Non-English (regional languages ex: Kannada, Hindi, Urdu, Sanskrit) language thesis. Thesis written in regional languages need not to obtain plagiarism checking service certificate. Similarity in thesis writing in European languages like German, French etc. also cannot be checked by turnitin software.
6. **File submission details –**
  - i. The soft copy of the document has to be in PDF or word file.
  - ii. In case complete thesis is to be checked, each chapter of the Thesis should be submitted in single file format.
7. Summary of the similarity report will be sent to the email ID of the researcher.
8. Minimum duration of 48 hours is required for scanning the text of the thesis and the issue of the report depicting percentage of similar content. (This is with reference to the first scan).
9. Candidates intending to submit the thesis should apply atleast 7 days before the tentative date of submission. Applications on the short notice will not be considered for the plagiarism check. In emergent case candidates may be permitted to submit their request at least 4 days before the submission of their thesis.
10. It is the responsibility of the research scholar and the supervisor to ascertain the originality of their research contribution.
11. The researchers are required to acknowledge the right authors/sources providing the text within quotes. Uniformity and consistency should be maintained in rendering bibliographic references.
12. An accepted standard format (like APA, Chicago manual, MLA etc,) has to be followed for rendering references and bibliography.
13. Plagiarism check service certificate may be obtained from the University within 7 days from the date of submission of files in electronic form.

**APPLICATION FOR PLAGIARISM CHECK**

**1. Details of the Document :-**

**Document Type** : Research Paper / Dissertation / Thesis

**Format of Document** : Word / PDF

**Title of Document** : .....

.....

**Number of Pages** : .....

**2. Details of the Applicant :-**

**Name of the Applicant** : .....

**Contact Number (Mobile)** : .....

**Email ID** : .....

**Name of the Department** : .....

**Name of the Institute** : .....

**Name of the Supervisor (if any)** : .....

**Name of the Co-Supervisor (if any)** : .....

**3. Payment Detail :-**

**Receipt No. (if Cash)** : .....

**Transaction ID (if NEFT)** : .....

**Date of Payment** : .....

**Amount** : .....

**Signature of the Applicant**

**Signature of the Supervisor  
(if applicable)  
with official seal**

**Date :**  
**Place :**

**Signature of Research Section**

**Signature of Account**

## Cumulative Plagiarism Report

1. Name of the Scholar :
2. Title of the Thesis :
3. Name of the Supervisor :
4. Institute :
5. Faculty :
6. Department :
7. Date of Plagiarism Check :
8. Software/Website Used for Checking Plagiarism : [www.turnitin.com](http://www.turnitin.com)
9. Report on plagiarism :

S. No.	CHAPTER	TITLE	PLAGIARISM/SI after Exclusion*
1	Chapter 1		%
2	Chapter 2		%
3	Chapter 3		%
4	Chapter 4		%
5	Chapter 5		%
6	Chapter 6		%

\*The excluded part includes content written by the author herself (as claimed by the author) and published at various websites.

Signature  
**In-Charge, Research Section**

Signature (with name)  
**(Supervisor/Co-Supervisor)**